



Date of Memo: November 08, 2024
Current Meeting: November 14, 2024
Board Meeting: November 21, 2024

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President and CEO Jennifer Pyrz
FROM: Chief Information Officer Marcus Burnside
SUBJECT: Consideration and approval of Updated Verizon Cellular Services Purchase

ACTION ITEM A – 4

RECOMMENDATION:

It is recommended that the Board of Directors authorize the President and Chief Executive Officer to approve the updated purchase of cellular services from Verizon Wireless for two years in an amount not to exceed \$1,490,000.

BACKGROUND:

Since 2018, IPTC has utilized mobile routers in all revenue service vehicles to facilitate cellular communication for public and private network access. These routers require cellular connectivity for public Internet and private VPN connectivity. Cellular services enable mobile routers to provide communication for Computer-Aided Design/Automatic Vehicle Locator (CAD/AVL), information screens, traffic signal prioritization, fare validation, and public Wi-Fi on buses.

DISCUSSION:

The IPTC Board of Directors approved a one-year agreement for Verizon cellular services at the May 2024 Board Meeting for up to 1,000 devices and \$700,000 in spending. The State of Indiana Quantity Purchase Agreement (QPA) #71748 for Verizon Wireless services was updated in July 2024 with updated terms and conditions, pricing, and the ability to initiate agreements up to two years. As part of Verizon's purchase, IPTC has designated purchasing limits for devices and spending within Verizon's purchasing portal. The updated State of Indiana QPA with Verizon expands the limits to a maximum of 2,000 devices and \$1,490,000 in spending for two years. The updated Verizon QPA Purchase Order extends our cellular services from October 24, 2024, to October 23, 2026.

ALTERNATIVES:

The Board could choose not to contract cellular services with Verizon Wireless. However, IPTC will lose all cellular connectivity in its buses and BRT stations, severely impacting IPTC operations.

FISCAL IMPACT:

The funding for this project will be from the Information Technology operating budget. IPTC anticipates purchasing a maximum of 600 devices over the term. Cellular services will be budgeted for \$200,000 in FY2024 and \$225,000 in FY2025 and FY2026. The agreement creates no commitment on the part of IPTC to purchase a minimum or maximum quantity of goods or services only to serve as an amount not to exceed for purchasing Verizon services.

DBE/XBE DECLARATION:

This purchase is being fulfilled using the State's QPA through a special procurement request using local funds. XBE participations is not available for this procurement.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on November 14, 2024.